

TEMORA SHIRE COUNCIL



TEMORA

The Friendly Shire

ART ACQUISITION, MANAGEMENT & DECOMMISSIONING POLICY

ACTIVE

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Art Acquisition, Management & Decommissioning Policy
CODE NUMBER: C15
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: 15 August 2024

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
December 2013	New Policy	1	19 December 2013	GCL
November 2018	Review Policy	2	15 November 2018	GCL
August 2024	Review Policy	3	15 August 2024	MKB

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
August 2028	Review		Arts Centre Manager

ART ACQUISITION, MANAGEMENT & DECOMMISSIONING POLICY

PURPOSE

To provide guidelines for the effective acquisition, management and decommissioning of the Temora Shire Council's Art Collection, including Public Art.

The Temora Shire Council Art Collection forms part of the unique community identity and sense of place within Temora Shire.

Public Art can assist in the creation of high quality public spaces.

Definitions

Art: Artistic works designed and created from many different materials and forms, which may include (but not be limited to): paintings, sculpture, mosaic, stained glass, textiles, ceramics, photography, prints, mixed media and contemporary Art

The types of art covered under this policy are: Public art, community art and ephemeral art.

- Public Art - Artistic works designed or created by an artist/s and situated in an accessible place for the public.
- Community Art - Projects involving the active participation of community members in its design or creation and often facilitated by an artist/s or community arts worker.
- Ephemeral art - artwork in temporary art spaces or platforms, such as lighting, projections, and temporary installations.

POLICY

Purpose of Art Collection

The purpose of the Temora Shire Council's Art Collection is to:

- Maintain and enhance an artistic movement within the Temora Shire for the benefit of our community, both current and future.
- Contribute to the Temora Shire's cultural development through encouraging diversity in artistic and cultural expression.
- Provide, through the artistic medium, an insight into the historical context and future visions of the Temora Shire.

1. COUNCIL'S ROLE IN PUBLIC ART

Public art exists in the public realm. It can elevate the aesthetic profile for urban environments, play a role in attracting creative businesses and workers, and encourage the growth of a culturally informed public.

Local government has a significant role in shaping the public realm. Council has opportunities to increase public art through Council commissions, acquisition by purchase, donation or transfer and by facilitation and advocacy.

Council has high profile, well utilised and publicly accessible open spaces that include parks, reserves, squares and retail precincts. Some of these sites are suitable for permanent works, whilst many are suitable for temporary public art projects - responsive to emerging local issues and used in physical environments and contexts that are changing over time.

Council is also the owner of important community infrastructure such as parks and pedestrian areas in Temora, Arah Park and Springdale, Temora Arts Centre, Bundawarra Centre, Temora Memorial Town Hall, Temora Library and Springdale Hall. These represent opportunities for the community to express its creative aspirations through public art.

As a planning authority, Council also has the capacity to encourage public artworks as part of private developments. The provision of public artwork can significantly improve the amenity of private developments, including the aesthetics and perception of public accessibility to individual architectural projects.

As a place manager of streets and as a local service provider, Council also has the capacity to facilitate public artworks using a place management approach; the commissioning of murals is an example of this.

2. ART ACQUISITION

The Temora Shire Council's Art Collection (which if appropriate will include long-term loaned art, bequeathed art and travelling exhibitions etc.) aims to promote the development of art and artists by acquiring significant artworks both traditional and contemporary.

Consideration of one or more of the following criteria will be used to determine the suitability of all art being considered for acquisition by the Temora Shire Council.

- a. Artworks that build on the strengths and address the gaps in the Shire's collection.
- b. Artworks designed or created by artists living, working in, or who have a strong connection to the Temora Shire.
- c. Artworks with themes relating to the Temora Shire.
- d. Artworks intended to excite the imagination of the public and increase the understanding and enjoyment of art.
- e. Artworks that assist to create a vibrant community and enhance the potential for cultural tourism.
- f. Artworks designed or created through processes of group or community artistic expression
- g. Artworks that reflect the diversity of contemporary art practice
- h. The condition of the artwork (where applicable).
- i. The overall artistic merit of the artwork.
- j. The cost and community value of the artwork.
- k. The ongoing maintenance costs of the artwork.
- l. The ongoing insurance for works over \$10,000 (indexed annually)
- m. Preliminary consultation with the Heritage Committee, where the proposed installation site is within the Heritage Conservation Area (where applicable)

3. ART ACQUISITION METHODS

Artworks can be acquired by the Temora Shire through the methods below, subject to compliance with this Policy and the availability of funds in the budget.

If needed, professional advice may be made available to guide all art acquisitions by referring to the Temora Shire Art Acquisition Advisory Committee, including the Council delegate, the Arts Centre Manager and/or a professional Artist/s.

Final decisions are to be made at the discretion of the Council of the day.

3.1 Art Acquisitions through Art Awards, Competitions and Exhibitions

The following information relates to art acquisitions through Temora Shire Council's awards and exhibitions where the artwork is valued at \$5,000 ex GST or less.

Awards - artworks can be acquired by the Temora Shire Council as awards.

Where the Temora Shire Council is the organiser of the exhibition, the selection of award recipients will be determined by the Temora Shire Art Acquisition Advisory Committee (to be established) or their appointed Judge/s.

Art Exhibition - Non Temora Shire Council Award Acquisition.

Artworks can be acquired by the Temora Shire through exhibitions, other than those artworks acquired as awards. The selection of works will be determined by the Temora Shire Art Acquisition Advisory Committee (to be established)

In exceptional circumstances, where there is insufficient time to convene a meeting of the Temora Shire Art Acquisition Advisory Committee and there is a significant opportunity to acquire an important artwork, the GM and Mayor may approve an acquisition which complies with the criteria set out in clause 1 of this Policy.

Individual or community executive art works may be short term acquisitions (one month to one year) for community, social and cultural benefit.

For art acquisitions through awards and exhibitions valued at more than \$5,000 ex GST, the Temora Shire Art Acquisition Advisory Committee will be requested to consider and make recommendations to Council on the selection of such artworks.

3.2 Art Acquisitions through Donations and Bequests

Artworks can be acquired by the Temora Shire through donations/bequests in line with the acquisition criteria in clause 2.

The following information relates to art acquisitions through donations and bequeaths where the artwork is valued at \$5,000 ex GST or less.

The selection process will be undertaken by the Temora Shire Council.

The Temora Shire Council reserves the right to decline the offer for art acquisitions through donations and bequeaths.

The Temora Shire Art Acquisition Advisory Committee will be requested to consider and make recommendations to Council on the selection of such artworks.

3.3 Commissioned Artwork Projects

Artworks can be acquired by the Temora Shire through commissioning an artist/s in line with the acquisition criteria in clause 2.

Depending on the size, complexity and cost of the artwork project, the following general criteria will be used to guide the commissioning process:

- Comprehensive knowledge of public art and project management of public art
- Design and creativity of concept
- Proposed ideas are high quality, engaging and integrated into the site design
- Cost for proposed artwork
- Maintenance for proposed artwork
- Experience in comparable projects and artistic disciplines.
- Compatibility to criteria outlined in the artist brief
- Experience in collaborating with architects and other professionals
- Quality of submission including visuals
- Previous experience working within project timelines and budgets
- Previous projects were conducted safely and were technically feasible
- Experience in undertaking projects requiring community consultation.

Where the commissioned artworks have a budget of \$5,000 ex GST or less, the Temora Shire Arts Acquisition Advisory Committee (to be established) will be convened to consider the artworks and make determination in accordance with Delegation Number 3.3

- Commissioned Artwork Projects with a budget of more than \$5,001 ex GST

Where the commissioned artworks have a budget of \$5,001 ex GST, the Temora Shire Arts Acquisition Advisory Committee (to be established) will be convened to consider the matter and make recommendations to the full Temora Shire Council on the selection of such artworks.

In all cases the Director of Administration and Finance and/or the General Manager will be requested to provide an assessment of the submitted quote/s for guidance of Council.

- Commissioned Artwork Projects with a budget of \$10,000 or more ex GST

For the acquisition of all Artworks Acquisitions and Public Artwork projects with a budget of \$10,000 or more, Council will refer to the Temora Shire Procurement Policy and Procurement Procedure.

Given the unique nature of the services required in developing public artworks, the Temora Shire Council shall first invite Expressions of Interest with respect to the provision of public artworks with a budget of \$10,000 ex GST or more.

Each of the persons or entities considered capable of supplying the services required will then be invited to submit a formal tender to undertake the public art project.

- Art Acquisitions through Temora Shire Council Infrastructure Projects
(Where there is a Percentage for Art Commission Projects imbedded in the project)

Where the Temora Shire undertakes an infrastructure project that has a total value in excess of \$1 million, the Temora Shire may choose to contribute an additional percentage of the calculated project value toward the provision of public art within the project's precinct.

The Temora Shire Art Acquisition Committee will be requested to consider and make recommendations to Council on the selection of such artworks.

To increase public art in the council area, Council will explore opportunities to incorporate public art into future community infrastructure projects and will identify suitable sites in the public realm for temporary and permanent commissions.

To deliver the best outcome for the public from an aesthetic, functional and economic basis public art should be considered (where appropriate) from the earliest planning stages of capital work projects. This allows for the design and function to influence the art and vice versa. This also enables public art commissions to include diverse art forms, practices and styles in response to each unique infrastructure project, site and context.

Integrated Public Artworks

Many opportunities to integrate public art as part of streetscape or community building projects arise from urban design and infrastructure improvement projects. These provide valuable and appropriate opportunities for public art and consideration for its inclusion should be part of the scoping phase of Council led projects.

Temporary Public Art

The commission of temporary public art, sometimes on an ongoing platform, provides new points of interest to Temora Shire Council's community, opportunities for emerging artists and as a whole is more affordable than permanent works of art.

The identification of sites for the installation of temporary art (including billboards, projection sites, walls of buildings) will be managed by Council through the development of a public art program.

Murals/Street Art

Murals and street art are important art forms in their own right with a long history and the ability to respond to architecture, culture and social contexts. It is also recognised that murals and street art treatments can be used as a graffiti management tool.

Where appropriate, murals will be used to improve open space amenity and streetscapes. Mural and/or street art projects should focus on addressing gaps, facilitating and fostering opportunities for emerging artists, artists from diverse backgrounds and those with capacity to produce high quality murals.

Consultation with the Heritage Committee is required for any murals/street art proposed within the Heritage Conservation Area/s.

3.4 The support of existing and emerging artists and arts groups

Temora Shire recognises the existing Arts and Crafts groups and will continue to work with these community groups to enhance the artistic opportunities and skills within the Temora Shire. Temora Shire Council supports Art in Schools and provides public spaces for annual and ad hoc exhibitions. The Temora Shire also sponsors and Annual Temora Art Prize Exhibition.

4. ART COLLECTION MANAGEMENT

The management of the Temora Shire Art Collection shall be through the work of the Temora Shire Council.

An inventory of all artwork owned by or under the care of the Temora Shire, linked to its Asset Registers.

- a. The inventory shall include information that reflects the context of the artwork as provided by the artist, as well as details of the funding sources and where available valuations.
- b. A program of reasonable care and maintenance for the collection.
- c. A scheduled program to circulate moveable artworks throughout the Temora Shire's communities and staffed facilities, to maximise access to the collection.
- d. An annual or bi-annual program of cleaning and maintenance works.
- e. A rotating schedule will be provided by the Temora Shire Council of artworks to be hung in the Council Chambers, Committee Room, Mayor's office and Foyer, as required.

Annual report

On an annual basis, a report shall be provided to Council of all acquisitions and decommissioning activities with the Temora Shire Council's art collection.

5. DECOMMISSIONING ART

Decommissioning is defined for the purposes of this policy as the formal process to remove art from its active status, including (but not limited to): relocation, storage, sale, donation or disposal/destruction.

Where the value of the artwork being considered for decommissioning is \$5,000 ex GST or less, the decommissioning will be considered and decided by the Temora Shire Art Acquisition Committee.

Where the value of the artwork being considered for decommissioning is in excess of \$5,001 ex GST, the Temora Shire Art Acquisition Committee will consider it and make a recommendation to Council.

In all cases the appointed officer's assessment for the decommissioning of the artwork/s shall be provided for guidance to Council.

6. GOVERNANCE REFERENCES

- Statutory Compliance
- Local Government Act
- Local Government Regulations
- Organisational Compliance
- Council Policies
- NSW Government Public Art Toolkit 2022

7. PROCEDURES

Terms of Reference for Public Art Advisory Committee Role

The role of the Committee will be to advise Council on the implementation of the Art Acquisition, Management & Decommissioning Policy.

The Committee will provide expert advice on the implementation of projects.

Objectives

- to assist Council to meet the objectives of the Art Acquisition, Management & Decommissioning Policy
- to support the purpose of Council's Art Collection in relation to a wide variety of art forms
- to advocate for Public Art to be incorporated into Council's infrastructure projects impacting on the Shire's public spaces as well as broader development projects

Membership

The Committee shall consist of:

- Councillors (2)
- Council staff member (representing arts, planning and/or infrastructure) (1)
- Arts/community/cultural representatives (2)
- Other members to be co-opted to assist with assessment of proposals relating to particular communities, particular art forms or with technical issues

The arts/community/cultural representatives should bring personal, professional and experiential qualities to the Committee for it to be effective including:

- an appreciation and understanding of art in the public domain
- experience in working with community groups
- background, experience or demonstrated interest in placemaking projects, public and/or visual arts, urban design or architecture and,
- be local residents of the Shire.

Responsibilities

- to attend Temora Shire Art Acquisition Advisory Committee meetings as required
- become familiar with the Art Acquisition, Management & Decommissioning Policy
- assess and advise on proposals and commissions that relate to Temora Shire Council's Art Collection (including gifts, bequests and loans) in accordance with the Art Acquisition, Management & Decommissioning Policy
- investigate sources of funding for Temora Shire Council's Art Collection projects
- advise on decommissioning and relocation of items within Temora Shire Council's Art Collection
- make recommendations to Council in relation to the role of the Committee, Public Art Policy and specific Temora Shire Council Art Collection projects

The Committee would meet as circumstances require.